

Hayward Community School District



2023-2024 “ACHIEVE” INSTRUCTIONAL PLAN

Approved August 7, 2023

CONTACT INFORMATION

Craig Olson
Superintendent

colson@hayward.k12.wi.us 715-638-9001

Jenifer Frank
Business Manager

jfrank@hayward.k12.wi.us 715-638-9004

Kelly Ryder
Director of Curriculum

kryder@hayward.k12.wi.us 715-638-9031

Dr. Laura Kieran
Director of Pupil Service

lkieran@hayward.k12.wi.us 715-638-9010

Duane Bemis
Director of Building and Grounds

dbemis@hayward.k12.wi.us 715-638-9033

Jessica Galde

School Nurse

jgalde@hayward.k12.wi.us 715-638-9208

Doug Stark

High School Principal

dstark@hayward.k12.wi.us 715-638-9500

Hugh Duffy

Middle School Principal

hduffy@hayward.k12.wi.us 715-638-9400

Ronda Lee

Intermediate School Principal

rlee@hayward.k12.wi.us 715-638-9300

Wade Reier

Primary School Principal

wreier@hayward.k12.wi.us 715-638-9200



OPERATIONS

DELIVERY OF INSTRUCTION

The Hayward Community School District will offer in-person learning, five days a week.

SCHOOL START TIME

Students will be allowed in the buildings at 7:45 a.m. each day. Please plan your student drop-off times accordingly

FACE COVERINGS

The Hayward School District will leave indoor masking decisions to the discretion of individual teachers, staff, students, families and volunteers.

FAMILY RESPONSIBILITIES

Parents/families must NOT send children to school if they have a fever or are displaying any related COVID-19 symptoms. Families should make plans for daily morning monitoring. Any students with symptoms of COVID-19 should not attend school.



DISTRICT COMMUNICATION

Parents/families will be notified if their student has symptoms of COVID-19 and needs to be picked up. Guidance from Sawyer County Public Health will be used to determine the next steps regarding quarantine and specific expectations. We encourage you to keep your child(ren's) contact information up to date with the school district to ensure accuracy for school-related notifications.



OPERATIONS

FOOD SERVICE

Chartwells Food Service Staff will continue to work side by side with the Hayward School district in following the recommended guidelines for safety precautions in the food service department.

The Food Service will continue to follow the recommended guidelines of the USDA, DPI, CDC and our local health department in assuring safety in our schools. Serving up safe and healthy meals to our students will continue to be our priority. Students will see their same favorite food choices though the packaging may be different. Students will wash and/or sanitize their hands before and after lunch.

STUDENT SUPPLIES

There will be limited use of community bins of markers, pencils, or other school supplies within the classrooms. Students will be expected to have individual supplies. Individual school building details and supply lists will be sent by the Principals by August 11th. School supply lists are also available on the Hayward Community School District website www.hayward.k12.wi.us



RECESS PROCEDURES

Students will be encouraged to wash and/or sanitize their hands before and after recess. New playground equipment has been installed on the Primary School playground.

WATER FOUNTAINS

Water filling stations have been installed throughout all buildings, and students and staff will be encouraged to use water bottles.



OPERATIONS

SCHOOL SAFETY

The safety of our students and staff is of utmost importance to us. We will continue to train all staff and students in active shooter training and will ensure that our buildings remain safe and secure.

AIR QUALITY

The district will continue to implement air quality improvements for health and safety.

VOLUNTEER PROCEDURE

Volunteers are encouraged to assist with student “ACHIEVEMENT.” Please contact your building level principal if you are interested in volunteering.

VISITOR PROCEDURE

No visitors will be allowed in any instructional spaces during school hours. Visitors must report to the main office and we will bring your child to you.

MAINTENANCE PROCEDURES

Maintenance/custodial departments have developed a plan for increased cleaning and sanitation. Maintenance staff will clean thoroughly daily and nightly.

LIVE STREAMING OF EVENTS

Due to the overwhelming positive comments, we will continue to live stream as many events 4K-12 as possible. Please visit our webpage for more details.



CONTINUITY OF SERVICES

SOCIAL EMOTIONAL HEALTH AND WELLNESS

The district is committed to ensuring the both the physical and social emotional health of staff and students. Students will be supported with evidence-based curriculum and practices. The district will also provide School Success Liaisons and Behavior Coaches for students and families that need additional support.

BEFORE/AFTER SCHOOL PROGRAMMING

Enrichment and tutoring programming will be provided before and after school for students that desire additional supports.

MULTI-LEVEL SYSTEM OF SUPPORT

We believe that an equitable multi-level system of support is necessary to ensure that all students can achieve at high levels. This includes providing students and staff access to 21st century technology.

LEARNING ACCELERATION

We believe that providing instructional coaches accelerates the learning of all students. The district has reading coaches in every building and math coaches in grades K-8.

SUMMER SCHOOL

We are committed to providing high-quality summer school instruction for all students grades K-12. We will continue to provide summer programming over three weeks each summer for all students.



FAMILY COMMUNICATION

Skyward is the Hayward Area School Districts student information system. Through Skyward, families can access their child's

grades
assignments,
attendance
schedules
discipline reports
fees/food service management.... and more.

They can receive notifications from teachers and set account preferences to receive grade and attendance reports based on specific preferences. Skyward can also be used as a communication tool between guardians and staff.



Skyward for families is found under the parents tab on the school webpage hayward.k12.wi.us

Each parent/guardian is given a username and password. Please call the school office if you are unsure of this information.



SPECIAL EDUCATION

The Hayward Community School District's Special Education Department will continue to provide educational services for students with disabilities by meeting their unique needs to the greatest extent possible. We will continue to align our educational services with state and local officials, along with our district guidelines. Special education staff will communicate with families and reconvene IEP teams when necessary. Access to education may need to be reconfigured to meet physical distancing guidelines while meeting individual needs. Caseloads may also be redesigned to provide access to individual learning to ACHIEVE the IEP goals.

ACHIEVE



CO-CURRICULAR/EXTRACURRICULAR ACTIVITIES

- ❖ **We believe athletics and extracurricular activities are extremely important to the well-being of our students.**
- ❖ **We will continue to review guidance from the WIAA to safely hold athletic practices and events.**
- ❖ **The board has made the decision to suspend spectator fees for athletic events for the 2023-24 school year**
- ❖ **Activities and events may be postponed, rescheduled, or canceled to meet guidelines and current conditions in schools and the community.**



HEALTH & SAFETY

~COVID-19 SYMPTOMS~

People with COVID-19 have a wide range of symptoms reported, ranging from no symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. Students will report to the office and may be sent home if they are experiencing ANY of the following symptoms:

****Fever or chills**

****New loss of taste or smell**

****New or worsening cough**

****Fatigue**

****Shortness of breath or
difficulty breathing**

****Diarrhea**

****Body aches**

****Headache**

****Congestion or runny nose**

****Nausea or vomiting**

****Sore throat**

Any student or staff with symptoms of COVID-19 should not attend school and should seek medical attention. Any students or staff members experiencing these symptoms at school should report to their building office immediately. Students and staff experiencing multiple symptoms will be directed to their healthcare provider. The expectation is that each student, family members, and staff will self-screen each morning before attending school. Remember, a student or staff member with symptoms of COVID-19 should not attend school.

IMPORTANT DATES

September 5 - First day of school

October 10 & 12 - PT Conferences PS, IS, MS

October 9 & 11 - PT Conferences for HS

October 13 - Teacher Inservice day -NO SCHOOL

November 6 - End of 1st Quarter

November 20-24 - Thanksgiving Break-NO SCHOOL

December 25-January 1 - Christmas Break-NO SCHOOL

January 19 - End of 1st Quarter

January 22 - Teacher Inservice day -NO SCHOOL

February 21-23 - Birkie Break-NO SCHOOL

March 5 & 7 - PT Conferences-All Buildings

March 27 - End of 3rd Quarter

March 28 - April 1 - Spring Break-NO SCHOOL

MAY 24 - Graduation

May 27 - Memorial Day-NO SCHOOL

MAY 31 - Last day of school!

WIN THE DAY!

